

## PCS PROCESS GUIDELINES 2017 Deadlines & Milestones For path requests for the running timetable 2016 and the annual timetable 2017

### ▼ [Content](#)

### DEADLINES & MILESTONES (fully harmonised process)

**11/01/2016:** Finalisation/publication of Pre-arranged Paths (PaPs) and Catalogue Paths

**18/01/2016 at 23:59** (limit for placing feasibility study requests for timetable 2017):

Automatically switching all dossiers which are in Path Consulting Conference to Feasibility Study Elaboration Conference – applicants lights must be green or at least yellow.

**19/01/2016 at 23:59:** Automatically switching all dossiers in Path Consulting Conference to Harmonisation if at least one applicant's light is red or blue.

Note: The deadline of 8/15 days of no activity causing an automatic transfer from Path Consulting Conference to Harmonisation is switched off until 19/01/2016 and it is switched on again after 19/01/2016.

**14/03/2016 at 23.59 (limit for answering path study requests):** Automatically switching all dossiers which are in Feasibility Study Elaboration Conference to Harmonisation – IMs/ABs lights may be green, yellow, red or blue (IMPORTANT: the Feasibility Study Result will be treated in the system as 'acknowledged').

In case a feasibility study cannot be completed by the IM/AB in due time, and the dossier should not yet automatically be switched to Harmonisation on 14/03/2016 at 23.59 h, the IM/AB has to switch this dossier manually from conference to Feasibility Study Elaboration before 14/03/2016 at 23.59 h. Afterwards, the switching from Feasibility Study Elaboration to Feasibility Study Result has to be done manually by the coordinating IM/AB.

**Between 14/03/2016 and 18/03/2016, every night at 23:59:** Automatically switching all dossiers which are in Feasibility Study Result to Harmonisation (IMPORTANT: the Feasibility Study Result will be treated in the system as 'acknowledged').

**11/04/2016, at 03:00 and 23:00:** All dossiers in the Harmonisation phase with all applicants (path related) lights on green will be switched automatically to the Path Request phase.

If there are any remaining dossiers in the Path Consulting Conference, they will be transferred to Harmonisation at 04:00 on 11/04/2016. Note: for the dossiers that have already 'acknowledged' the Feasibility Study Result only. With this approach, the leading RUs will be able to check the dossiers once more in the Harmonisation phase for the Path Request, and the dossiers will be considered on automatic promotion at 23:00 h on the same day. Dossiers that have just started the Path Consulting Conference will be kept in Path Consulting Conference.

The leading applicant must ensure that all participants agree with the request. This process is controlled by making sure that all 'lights' are green. Unless all lights are green it will not be possible to switch the dossier automatically to path request.

**12/04/2016, at 00:01:** All dossiers submitted after this deadline will be treated by the IMs/ABs as late path requests. The system checks regularly (every night) the status of the acceptance indicators of the dossiers and automatically transfers those dossiers where all applicants' lights are on green at 23:00 h to late path request until 10/10/2016.

**12/04/2016:** After having checked the consistency of the application, the coordinating IM/AB changes the dossier status from Path Request to Path Elaboration mode for requests placed on time. This step is not required for Corridor OSS.

**Between 12/04/2016 and 26/04/2016,** Corridor OSSs of the Rail Freight Corridors will reserve Pre-arranged paths (PaPs) and will reserve accepted alternative PaPs.

**By 17/06/2016:** In order to fulfil the harmonisation process during the RNE Technical Meeting, all IMs/ABs have to guarantee ensure the availability of the constructed/designed train path.

**4/07/2016, at 02:00 and 23.00:** All agreed and harmonised dossiers with all green lights will be switched automatically from Path Elaboration via Draft Timetable to Observations. After this deadline, the coordinating IM/AB/RFC may switch dossiers with all green lights manually. All lights of the applicants will be changed to blue in Observations.

**From 5/07/2016 to 5/08/2016** the system will check every night at 23.00 if there are any dossiers with all IMs/ABs lights on green and will switch them directly from Path Elaboration to Observations.

**From 5/07/2016 to 5/08/2016:** applicants may make observations in the available field.

**5/08/2016, at 23:00:** At the end of this phase, all dossiers will be switched automatically from Observations to Post-Processing mode on the deadline, independently of the colours of the lights of the applicants (blue, green, yellow or red). Important: Only dossiers which have been switched to Observations until 4/07/2016 (automatically or manually) will be automatically switched to Post-Processing. The dossier can also be switched manually to Post-Processing by the leading applicant before the deadline. The IM/AB/RFC lights will change to blue in Post-Processing.

Between **08/08/2016 and 22/08/2016**, IMs/ABs/RFCs prepares the final answers to the customers. In this phase, IMs/ABs/RFCs may optimise the train path. Once all IMs/ABs/RFCs have finished their final adjustments, the dossier is moved to the Final Offer mode. **From 08/08/2016 till 04/09/10/2016 at 03:30**, the system checks the status of the acceptance indicators of the dossiers and transfers those dossiers that have all IMs/ABs/RFCs light on green automatically to Final Offer.

In case of partial offer the system checks the status of the acceptance indicators of the dossiers and transfers those dossiers that have for the particular IM/AB/RFC light on green automatically to Final Offer.

**Starting on 23/08/2016**, all involved applicants accept the Final offer by setting all lights on green. Please keep in mind the national answering times issued in the IMs' Network Statements. In order to keep the dossier 'alive' after the construction of the annual timetable once the final offer has been accepted, all dossiers with all applicants' lights on green will be switched automatically in the next phase Active Timetable **from 24/08/2015 2016 to 11/09/2015 2016 at 02:00**.

Of course, applicants have the possibility either to accept or to refuse (with reds lights) the Final offer. After acceptance of the offer, the formal acceptance is filed in the PCS archive.

**10/10/2016 at 23:59:** Latest time to place late path requests for the annual timetable 2017.

**11/12/2016:** Start of timetable 2017


**11/10/2016 at 00:01:** First moment for placing ad-hoc path requests for the running timetable 2017. The system regularly checks (every night) the status of the acceptance indicators of the dossiers and automatically transfers those dossiers where all applicants' lights are on green at 23:00 to ad-hoc path request.

## REMARK

All times mentioned in this document refer to the 'Central European Time' (CET).

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